EndNote Quick Tips

Creating a Quick Bibliography/Works Cited List from an EndNote Library

Using either the complete list of references or a group of references that you have created in your EndNote Library of citations, SELECT ALL by 1) clicking on a single reference displayed
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2) Then open the EDIT menu

3) Choose SELECT ALL; or simultaneously press CONTROL and A keys (PC users)

When all citations are highlighted, return to the EDIT menu (or right click to bring up the EDIT menu)

4) Select COPY FORMATTED; or simultaneously press CONTROL and K keys (PC users)
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Open your Word Processing program and PASTE into a document.


Be sure to proofread the citations carefully to ensure both the information and the style formatting is correct.

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