11.17.14 Outcomes

- Reiterate the facilitation team’s role
  - identify the concrete steps necessary to achieving the recommendations
  - prioritize the stages of implementation
  - develop action plans
  - form subgroups as necessary
- Communicate our ideas so far
- Obtain feedback and ideas on ideas presented
- Collect ideas from staff
- Communicate next steps

Agenda:
Intro: discuss role of fac team, purpose of meeting, say it is a brainstorming session – (5 minutes)
Small groups (12 minutes each group)
  - R&R
  - Communication
  - Decision making
Extra: next steps – (5 minutes)

Roles:
Timekeeper -- Suzette
Intro – Lauren
Present within groups – Ted, Catie, Carly
Notetakers – Liz, Jan, Carolyn
Outro, next steps, questions box -- Lauren
Set-up and projector – Suzette
Flipchart and markers– Carly and Jan
Coffee -- Suzette

Outro -- Next steps:
- submit recommendations on R&R, Communication, & Decision Making to AC in January
- Use info/ideas to inform our recommendations
- Begin focusing on next recommendations