What to Do If the EndNote Toolbar Does Not Appear in Microsoft Word

NOTE: These instructions are directly from the FAQs section of the EndNote website. For more information see: http://endnote.com/support/faqs

These instructions will address the following versions of EndNote and Microsoft Word
Windows EndNote X4/X5/X6 and Word 2010
Windows EndNote X4 and later with Word 2013

Word 2000/XP/2003

EndNote X1
The simplest way to get the tools to appear in Word 2000/2002(XP)/2003 is to run the Configure EndNote Utility from the EndNote Start Menu or the EndNote X1 Program Files folder. Once you run the utility, make sure "Configure EndNote components for me" is selected and click Next. Select the "Unified Cite While you Write for the Microsoft Word" option and click Next. Click Finish when you are done. Quit and restart all Office applications and check for the tools in Word.

Note: If you have updated to Endnote X1.0.1 or later, The simplest way to get the tools to appear in Word 2000/2002(XP)/2003 is to run the "Repair" function by selecting EndNote X1 in the "Add/Remove Programs" ("Programs and Features" in Windows 7 and Vista) in the Windows Control Panel. Choose "Change" then select "Repair". Click Next on each of these screens until the process finishes. Quit and restart all Office applications and check for the tools in Word.

EndNote X2 and later
The simplest way to get the tools to appear in Word 2000/2002(XP)/2003 is to run the "Repair" function by selecting EndNote X2 and later in the "Add/Remove Programs" ("Programs and Features" in Windows 7 and Vista) in the Windows Control Panel. Choose "Change" then select "Repair". Click Next on each of these screens until the process finishes. Quit and restart all Office applications and check for the tools in Word.

EndNote X1 and later
As an alternate method to installing the tools, you can do the following:

1. Open a command line.

XP or 2000: Go to the start menu, choose "Run" and type: CMD Click OK.
Windows 7 and Vista: Go to the start menu. In the search box here, type: CMD
Hold down SHIFT and CTRL and hit the Enter Key.
You will be prompted to approve the "Windows Command Processor."
Choose "Continue"

2. At the prompt, do the following:

For EndNote X1 type: CD "C:\Program Files\Common Files\Thomson ResearchSoft\Cwyw"
For EndNote X2 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\12"
For EndNote X3 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\13"
For EndNote X4 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\14"
For EndNote X5 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\15"
For EndNote X6 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\16"

Note that if you have common files installed in a different location, you would need to find this CWYW folder in that other location.

3. From this folder, run the command: regsvr32 "EndNote Cwyw.dll"

**Word 2007**

EndNote X1

The simplest way to get the EndNote X1.0.0 tools to appear in Word 2007 is to run the Configure EndNote Utility from the EndNote Start Menu or the EndNote X1 Program Files folder. Once you run the utility, make sure "Configure EndNote components for me" is selected and click Next. Select the "Unified Cite While you Write for the Microsoft Word" option and click Next. Click Finish when you are done. Quit and restart all Office applications and check for the tools in Word.

Note: If you have updated to Endnote X1.0.1 or later, The simplest way to get the tools to appear in Word 2007 is to run the "Repair" function by selecting EndNote X1 in the "Add/Remove Programs" ("Programs and Features" in Windows 7 and Vista) in the Windows Control Panel. Choose "Change" then select "Repair". Click Next on each of these screens until the process finishes. Quit and restart all Office applications and check for the tools in Word.

EndNote X2 and later

The simplest way to get the tools to appear in Word 2007 is to run the "Repair" function by selecting EndNote X2 or later in the "Add/Remove Programs" ("Programs and Features" in Windows 7 and Vista) in the Windows Control Panel. Choose "Change" then select "Repair". Click Next on each of these screens until the process finishes. Quit and restart all Office applications and check for the tools in Word.

EndNote X1 and later

As an alternate method to installing the tools, you can do the following:
1. Open a command line.

XP or 2000: Go to the start menu, choose "Run" and type:
CMD
Click OK.

Vista and 7: Go to the start menu. In the search box here, type:
CMD
Hold down SHIFT and CTRL and hit the Enter Key.
You will be prompted to approve the "Windows Command Processor."
Choose "Continue"

2. At the prompt, do the following:

For EndNote X1 type: CD "C:\Program Files\Common Files\Thomson ResearchSoft\Cwyw"
For EndNote X2 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\12"
For EndNote X3 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\13"
For EndNote X4 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\14"
For EndNote X5 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\15"
For EndNote X6 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\16"

Note that if you have common files installed in a different location, you would need to find this CWYW folder in that other location.

3. From this folder, run the command: regsvr32 "EndNote Cwyw.dll"

**EndNote X4/X5/X6 and Word 2010**

**Note:** For EndNote X4 compatibility with the 64-bit version of Office 2010, be sure to obtain the [EndNote X4.0.2 update](http://www.endnote.com). EndNote X3 and earlier are not compatible with Word 2010. See the [Word Processor Compatibility page](http://www.endnote.com) for details.

**EndNote X4/X5/X6**
The simplest way to get the tools to appear in Word 2010 is to run the "Repair" function by selecting **EndNote X4 and later** in the "Add/Remove Programs" ("Programs and Features" in Windows 7 and Vista) in the Windows Control Panel. Choose "Change" then select "Repair". Click Next on each of these screens until the process finishes. Quit and restart all Office applications and check for the tools in Word.

**EndNote X4/X5/X6**
As an alternate method to installing the tools, you can do the following:

1. Open a command line.

XP: Go to the start menu, choose "Run" and type:
CMD
Click OK.
Windows 7 or Vista: Go to the start menu. In the search box here, type: 
CMD
Hold down SHIFT and CTRL and hit the Enter Key.
You will be prompted to approve the “Windows Command Processor.”
Choose “Continue”

2. At the prompt, do the following:

For EndNote X4 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\14"
For EndNote X5 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\15"
For EndNote X6 type: CD "C:\Program Files\Common Files\ResearchSoft\Cwyw\16"

Note that if you have common files installed in a different location, you would need to find this CWYW folder
in that other location.

3. From this folder, run the command:

regsvr32 "EndNote Cwyw.dll"

EndNote X4 and later with Word 2013

Note: No current version of EndNote has been designed to be compatible with Office 2013, as they were
developed before the release of Word 2013. Versions designed to be compatible with Office and Word
2010 (EndNote X4, X5 and X6) appear to work with 2013. Note that a Windows RT computer can run
Office 2013, but it cannot run EndNote.

Note: If you have EndNote X4, be sure to install the X4.0.2 update if you have the 64-bit version of Word
2013 first.

The tools may need to be manually added to Word if they do not appear:

2. Go to the File Menu and choose "Options."
3. Select "Add-Ins" from the list at the left.
4. At the bottom of the Add-Ins page, there is a "Manage:" dropdown list. Leave this on "COM Add-
ins" and select Go.
5. On the COM Add-Ins page, Choose the "Add..." button.
6. Browse to the following location and select the "EndNote CWYW.dll" file.
   For EndNote X6:
   C:\Program Files (x86)\Common Files\ResearchSoft\Cwyw\16
   For EndNote X5:
   C:\Program Files (x86)\Common Files\ResearchSoft\Cwyw\15
   For EndNote X4:
   C:\Program Files(x86)\Common Files\ResearchSoft\Cwyw\14
If you do not have a "Program Files (x86)" folder, look in "Program Files" for the Common Files folder.

*Note:* If you have common files installed in a different location, you would need to find this CWYW folder in that other location.

7. Once you have selected the "EndNote CWYW.dll" file, choose OK and OK again to close the COM Add-Ins screen. The EndNote tools should now be in Word.

*Note:* If you receive a message that EndNote CWYW.dll was not a valid Office add-in when attempting to add the COM Add-in, there is an update you need from Microsoft:

1. Exit Word.
3. Install the "vcredist_x64.exe" update file.
4. Follow the steps above to add the EndNote Cwyw.dll file in Word.

If the installation problems persist, you can replace the files in the Common Files folder to make sure the appropriate files are copied for your version of EndNote, the version of Windows and the version of Word. You should replace the existing files. Please follow the appropriate directions below depending on your version of Windows (32 or 64-bit) and your version of Word (32 or 64-bit):

**A. 32-bit machine with 32-bit version of Word:**

1. Browse to this folder:
   - **EndNote X6:** C:\Program Files\EndNote X6\Product-Support\CWYW
   - **EndNote X5:** C:\Program Files\EndNote X5\Product-Support\CWYW
   - **EndNote X4:** C:\Program Files\EndNote X4\Product-Support\CWYW
2. Copy these files:
   - EndNote Cwyw.dot
   - EndNote Cwyw.dotm
   - EndNote Web Cwyw.dot
   - EndNote Web Cwyw.dotm
   - EndNote Cwyw.dll
   - ManagedCode.dll
3. Browse to this folder:
   - **EndNote X6:** C:\Program Files\Common Files\ResearchSoft\Cwyw\16
   - **EndNote X5:** C:\Program Files\Common Files\ResearchSoft\Cwyw\15
   - **EndNote X4:** C:\Program Files\Common Files\ResearchSoft\Cwyw\14
4. Paste the copied files.
5. Follow the installation steps above.

**B. 64-bit Machine with 64-bit Version of Word:**
1. Browse to this EndNote folder:
   - **EndNote X6**: C:\Program Files (x86)\EndNote X6\Product-Support\CWYW
   - **EndNote X5**: C:\Program Files (x86)\EndNote X5\Product-Support\CWYW
   - **EndNote X4**: C:\Program Files (x86)\EndNote X4\Product-Support\CWYW

2. Copy these files:
   - EndNote Cwyw.dot
   - EndNote Cwyw.dotm
   - EndNote Web Cwyw.dot
   - EndNote Web Cwyw.dotm

3. Browse to this destination folder:
   - **EndNote X6**: C:\Program Files\Common Files\ResearchSoft\Cwyw\16
   - **EndNote X5**: C:\Program Files\Common Files\ResearchSoft\Cwyw\15
   - **EndNote X4**: C:\Program Files\Common Files\ResearchSoft\Cwyw\14

4. Paste the copied files.

5. Browse to this EndNote folder:
   - **EndNote X6**: C:\Program Files (x86)\EndNote X6\Product-Support\CWYW\x64
   - **EndNote X5**: C:\Program Files (x86)\EndNote X5\Product-Support\CWYW\x64
   - **EndNote X4**: C:\Program Files (x86)\EndNote X4\Product-Support\CWYW\x64

6. Copy these files:
   - EndNote Cwyw.dll
   - ManagedCode.dll

7. Browse to this destination folder:
   - **EndNote X6**: C:\Program Files\Common Files\ResearchSoft\Cwyw\16
   - **EndNote X5**: C:\Program Files\Common Files\ResearchSoft\Cwyw\15
   - **EndNote X4**: C:\Program Files\Common Files\ResearchSoft\Cwyw\14

8. Paste the copied files.

9. Follow the installation steps above.

C. 64-bit Machine with 32-bit Version of Word:

1. 1. Browse to this EndNote folder:
   - **EndNote X6**: C:\Program Files (x86)\EndNote X6\Product-Support\CWYW
   - **EndNote X5**: C:\Program Files (x86)\EndNote X5\Product-Support\CWYW
   - **EndNote X4**: C:\Program Files (x86)\EndNote X4\Product-Support\CWYW

2. Copy these files:
   - EndNote Cwyw.dot
   - EndNote Cwyw.dotm
   - EndNote Web Cwyw.dot
   - EndNote Web Cwyw.dotm
   - EndNote Cwyw.dll
   - ManagedCode.dll

3. Browse to this destination folder:
   - **EndNote X6**: C:\Program Files (x86)\Common Files\ResearchSoft\Cwyw\16
   - **EndNote X5**: C:\Program Files (x86)\Common Files\ResearchSoft\Cwyw\15
   - **EndNote X4**: C:\Program Files (x86)\Common Files\ResearchSoft\Cwyw\14

4. Paste the files

5. Follow the installation steps above.